

**CHILTERN DISTRICT COUNCIL  
CABINET – 17 DECEMBER 2013**

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*Background Papers, if any, are specified at the end of the Report*

**FORWARD PLAN**

*Contact Officer: Alan Goodrum (01494 732001)*

**RECOMMENDATIONS**

**The Cabinet is asked to note the draft 28 Day Notice / Forward Plan (Appendix 1) which is due to be published on 18 November.**

**Relationship to Council Objectives**

*Objective 1: Efficient and Effective Customer Focused Services*

**Implications**

*Key decisions, Best Value implications, Performance Monitoring and advance notice of other issues*

**Financial Implications**

*None*

**Risk Implications**

*The publication of the Forward Plan is a statutory requirement*

**Equalities Implications**

*None*

**Sustainability Implications**

*None*

**Report**

The Access to Information Regulation 2012 place a requirement on Councils to publish a notice 28 days before every Cabinet meeting detailing all Key Decisions and Private Reports to be considered by the Cabinet. The [28 Day Notice / Forward Plan](#) are published on the Council's website.

The Council is required to follow the exception procedure detailed in the Regulations:

- For Private Reports not given 28 days notice – the relevant Overview Chairman must give consent (**Appendix 2**).

*Background Papers: None*

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